



**WEST BUFFALO CHARTER SCHOOL
BOARD OF TRUSTEES MEETING
APRIL 28, 2025
2:30 PM
MONTHLY MEETING**

Board Members

Present: Robert Schreck, James Deuschle, Deborah Licata, Michelle Stevens, Peter Heffley, Ronald Rambally, Brielynn Bell, Joyce Fanning

Excused:

Also Present: Andrea Todoro, Amy Jones, Lauren Lysiak, Rachel Banas, Maxine Perez

Quorum Present: Yes

Call to Order

Mrs. Licata called the meeting to order at **2:32 PM**. Quorum present.

Proof of Public Notice of Meeting

Media and public announcement was sent on **April 21, 2025** to print, radio, and TV outlets announcing this open meeting. A posting was also sent to Erie County Hall, Buffalo City Hall and Buffalo City Court. In addition, it was posted on the WBCS website. The Board of Trustees was duly notified of this meeting well within the timeline of our bylaws.

Monthly Meeting

- The March 24, 2025 Minutes were approved.

Upon motion duly made by Michelle Stevens and seconded by Peter Heffley the March Minutes were approved as presented. All in favor. None opposed.

Director of Operations Report

Rachel Banas presented the operations report outlining the completed tasks during spring break and plans for the upcoming summer projects.

Director of Administrative Services

Lauren Lysiak presented the administrative services report outlining the focus on state testing—both completed and upcoming—as well as relevant data and details regarding the upcoming alumni event.

Financial Report

Amy Jones presented the financial reports for the period ending **March 31, 2025.**
(a copy is attached hereto and made a part hereof.)

A discussion was held regarding enrollment, and the 2025-2026 budget.

Upon motion duly made by Brielynn Bell and seconded by Michelle Stevens, the 25-26 Budget is approved as presented. All in favor. None opposed.

Upon motion duly made by Ronald Rambally and seconded by Brielynn Bell, the March Financials were approved as presented. All in favor. None opposed.

School Leader Report

Andrea Todoro presented the School Leader report (a copy is attached hereto and made a part hereof).

A discussion was held regarding the charter renewal, staffing, curriculum, and the NYS assessments.

Upon motion duly made by Brielynn Bell and seconded by Joyce Fanning , the New Resident Teacher has been approved as presented. All in favor. None opposed.

Upon motion duly made by Michelle Stevens and seconded by Joyce Fanning , the School Leader Report has been approved as presented. All in favor. None opposed.

Executive Session

3:32pm Executive Session In

3:40pm Executive Session Out

Adjournment

Being that there is no further business to discuss, a motion to dismiss was made by Brielynn Bell and seconded by Joyce Fanning. The meeting was adjourned at 3:43 PM.

Respectfully Submitted,

Maxine Perez

The next WBCS Board meeting will take place on May 19, 2025 at 2:30 PM in the WBCS Administrative Conference Room.